

*Hooe's Old Motor Club*

**RULES  
AND  
CONSTITUTION**

**2018/19**

# HOOE'S OLD MOTOR CLUB CONSTITUTION & RULES

## 1 TITLE

The name of the Club shall be known as the 'Hooe's Old Motor Club' hereinafter referred to as the 'Club'

## 2 AIMS AND OBJECTIVES

- (a) To foster interest in the preservation and interest of old motor vehicles encouraging mutual support with technical knowledge and practice.
- (b) To hold regular meetings at a venue to be determined, to foster the exchange of information, engage speakers from the club or from outside bodies.
- (c) To publish a newsletter featuring, details of future club events and items of general interest.
- (d) To arrange, where possible, visits to transport related venues of tours of general interest.
- (e) To organise, either individually or jointly with another body, an annual Vehicle rally, to be held at a venue determined by the Committee.

## 3 MEMBERSHIP

- (a) Membership shall be open to all, subject to approval of the committee. There shall be single and joint membership for so long as they remain at the same address. All members in their own right with the power of vote are eligible for honorary membership.
- (b) An annual subscription shall be payable in advance, the amount to be as advised by the Hon.. Treasurer after consultation with the committee. The amount shall be advised to the Membership at the Annual General Meeting (hereinafter referred to as the A.G.M.) The Subscription shall be payable annually from the 1<sup>st</sup> April each year and shall entitle the member to receive a newsletter, to attend monthly meetings and to take part in the Club's other activities as referred to in Paragraphs 2(b), 2(d), and 2(e).
- (c) The Committee shall have the power to exempt a member from making Payments for any specific period as agreed by the committee.
- (d) Members shall notify any permanent change of address to the Hon. Secretary.
- (e) The Committee shall have the power to expel any member whose conduct is considered to be damaging to the Club or who is in contravention of the Clubs rules. The member shall have the right to appeal within fourteen days from the date of expulsion.
- (f) Any member of the Club who knowingly commits an act of abuse or threatening behaviour to a third party or property, where the said act could implicate or lead to the implication of involvement, Written notification shall be sent to the member within 7 days from the letter date in which to contest such action.
- (g) Membership shall not be granted automatically and the Committee shall have the right to refuse membership.

#### 4 MEETINGS

- (a) Meetings shall be held on the first Friday of each month or as otherwise directed, the April meeting being called the A.G.M. for which at least 21 days' notice shall be given to members.
- (b) An Extraordinary General Meeting shall be held within one month of the Hon. Secretary receiving written representation from 10 or more members.

#### 5 AGENDA ITEMS

Items to be included on the agenda of the A.G.M. shall be placed before the Hon. Secretary at least 14 days prior to the A.G.M.

#### 6 ELECTIONS

Only fully paid up members shall be entitled to vote at elections.

#### 7 OFFICERS

- (a) The management of the club shall be vested in the Officers and the Committees voted into office at the A.G.M. and the Officers shall be :-
  1. Hon. Chairman,
  2. Hon. Vice Chairman,
  3. Hon. Secretary,
  4. Hon. Treasurer.
- (b) A quorum at Committee Meetings shall be vested in not less than 4 members present in person.
- (c) All members of the Committee shall retire at the A.G.M. but shall be liable for re-election.
- (d) Nominations for the positions of Club Officers and Committee Members, which must be with the agreement of the nominee, shall be received by the Hon. Secretary at least 4 weeks prior to the A.G.M. in order that such nominations may be made known to the membership. Voting will be by personal attendance at the A.G.M. and, in the event of a tie, the Chairman shall have the casting vote in all matters other than the election of the Chairman.
- (e) The decision of the Committee on all matters connected with the Club shall be final. Additional ex-officio members may be appointed by the Committee for specific purposes if necessary.
- (f) Membership to allow the Committee to elect a president for the beneficial purpose of the Club as a non-executive member.

**8 SECRETARY**

The Secretary will keep a minute book in which shall be recorded the business transacted and the decisions made at every General and Committee Meeting. The Secretary will be responsible for the day-to-day running of the Club and keep the necessary records for inspection if so deemed.

**9 FINANCE**

- (a) The approval of the Hon. Treasurer shall be required for all expenditure from the club funds'
- (b) The Hon. Treasurer shall maintain full and accurate records of all monies received and expended by the Club. Such accounts shall be subject to an annual external audit and will be presented for approval at the A.G.M.
- (c) The Club's financial year shall run from 1<sup>st</sup> January until 31<sup>st</sup> December.
- (d) Funds shall be administrated by the Hon. Treasurer and shall be subject to two of the club's authorised signatories. These shall be (1) Hon. Treasurer, (2) Chairman and (3) Hon. Secretary.
- (e) Any member shall have the right to inspect the Club's accounts upon giving 28 days' notice to the Hon. Secretary.
- (f) Monies shall be invested in the day to day running of the Club, the mounting of motor rallies and Contours, provision of films etc at meetings and social events, making of donations to charities adopted by the club or agreed at the A.G.M. or as directed by the Committee.
- (g) A two-thirds majority shall be required to propose dissolution of the Club and to distribute the funds to a nominated charity or charities.

**10 AMENDMENTS TO CLUB RULES**

No alteration or addition may be made to the Club rules except at the A.G.M. or at a specially called Extraordinary Meeting. A two-thirds majority of the members voting is required for a decision to alter or add to the Club rules.

**11 MISUSE OF THE NAME OF THE CLUB**

The name of the Club may not be used by members when communicating with any transport undertaking or official without written consent of the Committee. Any breach of this rule may result in the expulsion of the member concerned.

**12 GENERAL DATA PROTECTION REGULATIONS (GDPR)**

To comply with the General Data Protection Regulations, its necessary to advise members that as part of your membership the details you supplied us, and this includes your name, address, telephone number, email address will be stored on a computerised database. This information is used to ensure we can deliver the newsletter and other information relevant to your membership of the Club. We will never share your data we hold to any outside parties without your written consent.

Draft amended 15th January 2019 for the Annual General Meeting – 5<sup>th</sup> April 2019 for adoption.